

I/148163/2021



West Bengal State Agricultural Marketing Board

“Kamal Guha Krishi Bipanan Bhawan”,

729, Anandapur, P.O. E.K.T.P., P.S. Anandapur, Kolkata – 700 107

Mail Id:- wbstatemarketing@yahoo.co.in

NOTICE INVITING QUOTATION

Memo No. 2500/WBSAMB-15033/1/2021-SEC-WBSAMB

Dated : 02/09/2021

N.I.Q. No. WBSAMB/15/2021-22

Dated : 19/08/2021

Sealed Quotation are hereby invited from the reputed and reliable firms for following item. The last date of submission of Quotation is **14:00 Hrs of 17.09.2021**, which will be accompanied by self attested Trade License, PAN Card, GST, P.T. and EPF Certificate. The Quotation will be opened at **15:00 Hrs on the same day** in presence of quotationers or their authorized representatives. The quotationers should follow the terms and conditions as given below:-

Name of Work : Comprehensive Maintenance of One 8 Passengers & One 5 Passengers Lift machine of WBSAMB Office at 729, Anandapur, Kolkata 700 107.

Terms & Conditions

1. The Chief Executive Officer, West Bengal State Agricultural Marketing Board reserves the right to accept or reject any bid without assigning any reason there off.
2. The Rate to be quoted including of all taxes and charges.
3. The quotationers should quote their rates both in figure and word in their letter head.
4. The successful quotationers will have to execute an agreement with earnest money @ 2% (Two Percent) of the quoted amount in the shape of Bank draft in favour of **West Bengal State Marketing Board Fund**.
5. In case of failure of compliance of the terms and conditions LOA/Work Order, the contract will be terminated along with forfeiture of earnest money.
6. Time period of contract of work is 365 (Three Hundred Sixty Five) days.
7. The Authority reserves every right to cancel the process of NIQ at any stage without assigning any reason.
8. Statutory deduction will be made from each bill as per norms.
9. Earnest Money will be converted as Security Deposit.
10. Security Deposit and that will be deducted from every bill.
11. Security Deposit will be refunded after expiry of 30 days from the completion of contract period.
12. Board reserves the right to cancel this NIQ at any time at its discretion without assigning any reason whatsoever.


Chief Executive Officer

West Bengal State Agricultural Marketing Board

Memo No. 2501/1021/WBSAMB-15033/1/2021-SEC-WBSAMB

Dated : 02/09/2021

Copy forwarded for information to the:-

1. Account Section
2. Engineering Section.


Chief Executive Officer

West Bengal State Agricultural Marketing Board

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<u>SPECIFICATION</u>					
Name of Work : Comprehensive Maintenance of One 8 Passengers & One 5 Passengers Lift machine of WBSAMB Office at 729, Anandapur, Kolkata 700 107.					
Sl No.	Description of Item	Unit	Qty	Rate/ Month	Total(Annual)
1	One no 8 Pasenger capacity Lift	Unit	1		
2	One no 5 Pasenger capacity Lift	Unit	1		
	Total				

Terms & Conditions

- The agency shall employ sufficiently knowledgeable technicians under guidance of supervisor having requisite license for the work to examine and systematically adjust, lubricate, repair and replace spares of machine unit and controller units including drive motor, worm reducer, gate locks, thrust bearing, magnet coils, motor circuits, magnet frames and different mechanical parts, to renew guide shoe gibs and guide shoe linings, to equalize the tension of all hoisting ropes, including replacing of the same and when required to replace trailing cables, all wiring relating to control of the lifts and of the lift cage itself.
- Cleaning the car both inside and outside, floor, indicating lamps of landings and the car to be maintained in proper condition.
- Cleaning of the hoist way enclosures including lift pit is also within the scope of work.
- The agency shall periodically inspect all safety devices, to ensure proper working order and to replace all spares and materials as required.
- The agency shall furnish guarantee to provide original/genuine parts or spares which are being replaced by them for smooth running of the lift during the contractual period.
- The agency must have its own tools & tackles.
- The agency shall have to maintain log book recording routine Maintenance work, periodically inspection etc carried out by them.
- The agency must have a telephone with a call centre within Kolkata jurisdiction for contract.
- Payment will be made quarterly after satisfactory and successful completion of work, on submission of bill duly supported by signed challan /logbook.
- The contract can be terminated with clear one months' notice from either side.

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ITEM OF WORKS NOT COVERED BY COMPREHENSIVE MAINTENANCE CONTRACT

- Operation of lifts
- Checking and repairing of the electrical installation beyond the main switch.
- Addition, alteration, modification or removal of any accessories, if required, due to Modification / amended of the prevailing West Bengal Lift Rules / Lift Act.
- Repairs of any defect arising out of misuse or negligence of the part of the lift users or for any reasons beyond the control of maintenance firm.
- Polishing, painting, replacement or repair of car enclosure, floor covering, landing Gates, door frames, grills, landing sills and cabin fan.

**Chief Executive Officer**

West Bengal State Agricultural Marketing Board